

**Minutes of the Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Thursday, July 10, 2025; 10:00 a.m.
Eau Claire Conference Room, Banbury Place
800 Wisconsin Street
Eau Claire, Wisconsin**

Commissioners Present: John Frank, Joe Waichulis, George Rohmeyer, Paul Berning, Sharon Kelly, Diane Morehouse, Dane Zook, Craig Fowler, Keith Karpenski, Lorelee Clark, Adam Accola, Chuck Hull, Louie Okey, Carl Vandermeulen, Joel Seidlitz, Patti Anderson, Craig Fowler, Peter Kaz

Commissioners Absent: Terry Hauer, Dan Hansen, Chuck Rueth, Ryan Sicard

Staff Present: Scott Allen; Erin Whyte; Kim Zimmerman; Craig Johnson; Landon Profaizer

1. **Call to Order** – John Frank called the meeting to order at 10:00 a.m.
2. **Welcome and Introductions** – Frank welcomed the Commissioners and CPA of CliftonLarsonAllen, April Anderson. Thereafter, Frank requested WCWRPC Office Manager Erin Whyte call the roll; quorum was present for the purpose of doing business.
3. **Review and Approve Minutes of May 8, 2025, Commission Meeting** – Motion to approve the minutes of the May 8, 2025, Commission meeting was made by Kaz, seconded by Accola; motion carried.
4. **Review and Approve Disbursements** – Allen gave a report on the disbursements and any unique expenses. Motion to approve disbursements was made by Clark, seconded by Waichulis; motion carried.
5. **Presentation of 2024 Audit** – April Anderson, CPA of CliftonLarsonAllen was introduced to give a small presentation on the results of the WCWRPC 2024 audit. April reviewed the audit and executive summary handout that was provided to the Commission. Motion to accept the 2024 audit as presented was made by Okey, seconded by Anderson; motion carried.
6. **2026 Preliminary Budget Review** – Allen presented the 2026 Preliminary Budget to be reviewed and discussed. The topics discussed were the different options presented at the last Executive Committee meeting in June that involved health insurance costs, staffing, federal and state funding, and the profit loss balance sheet that was handed out, displaying the fund balance. Commission feedback and questions related to workload and staffing options, hazard mitigation plan revenues, federal budget process, and clarification on various expenditure line items ranging from postage to health insurance.
7. **Director's Report** – Allen provided an update on project, budget, and staffing activities including an overview of the AWRPC Summit that was held in June and the annual county board presentations coming up for the year.
8. **Any Other Business or Updates** – An update on Barron County happenings was provided by Anderson.
9. **Next Proposed Commission Meeting Date** – Thursday, September 11, 2025 – Polk County

10. **Next Tentative Executive Committee Meeting Date** – Thursday, August 14, 2025 – Banbury Place, Eau Claire
11. **Adjournment** by Chair Frank was requested, and a motion to adjourn was made by Moorehouse, seconded by Waichulis; meeting adjourned at 11:20 a.m.

At the conclusion of the meeting, the Commission convened in the capacity of the Strategy Committee for the 2025 Update of the Comprehensive Economic Development Strategy (CEDS). The focus for the Strategy Committee was to receive a staff update on the process timeline and to discuss a draft of the CEDS document.

Prepared by Erin Whyte