

**** DRAFT ****

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Thursday, August 14, 2025; 10:00 a.m.
Virtual Meeting**

Commissioners Present: John Frank, Louie Okey, Joe Waichulis, George Rohmeyer, Sharon Kelly

Commissioners Absent: Ryan Sicard, Adam Accola

Staff Present: Scott Allen, Erin Whyte, Kim Zimmerman

1. **Call to Order** - Chair Frank called the meeting to order at 10:00 a.m. Chair Frank requested that the WCWRPC Office Manager Erin Whyte take roll call; a quorum was present for the purpose of doing business.
2. **Review and Approve Minutes of June 12, 2025, Executive Committee Meeting** - A motion to approve the minutes was made by Okey and seconded by Waichulis; motion carried.
3. **Agreement with the City of Augusta for Administration of a Community Development Block Grant-Public Facility (CDBG-PF) Award for Sanitary Sewer System Infrastructure Improvements & Lift Station Construction Project** – Executive Director Allen gave a brief background on this agreement, explaining that the City of Augusta is requesting assistance with administration of a CDBG-PF grant award tied to funding for sanitary sewer system infrastructure improvements and construction of a lift station. It was anticipated that the City of Augusta City Council would consider the agreement at their meeting of August 12, 2025; however, this did not happen, and the agreement has been postponed until further notice. A motion to table the agreement was made by Waichulis, seconded by Kelly, motion carried.
4. **2026 Preliminary Budget Review and Reserve Account Review** – Allen started the discussion by referring to the handout of the budget, for the committee to review. The 2026 preliminary budget information was reviewed and discussed as well as the status (current and projected) of the budget reserves, particularly in comparison to the 2025 budget (current and projected) and preliminary 2026 budget. The discussion on rising costs of health insurance was a main focus. Options were weighed, with Finance Manager Kim Zimmerman present to answer many of the committee's questions, including how much would be added to the Other Contractual Revenue line item for 2026 based on the health insurance increase options. The general consensus of the committee was to proceed with Option 1 with the contingency to revert to Option 2 if EDA funding is unavailable and to revisit options later in the year and make revisions if necessary.
5. **Any Other Business or Updates** – Allen briefly mentioned other business updates such as the CEDS draft document status being out for public comment, upcoming extended staff absence due to surgery, and an invite to the September Commission in Polk County.
6. **Next Commission Meeting Date** - Thursday, September 11, 2025 – Polk County
7. **Next Executive Committee Meeting Date** - Thursday, October 9, 2025 - Location TBD
8. **Motion to Adjourn** - Motion to adjourn was made by Rohmeyer, seconded by Okey. The meeting was adjourned at 11:00 a.m.