

**** INFORMATIONAL ONLY ****

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Thursday, May 12, 2025; 10:00 a.m.
Virtual Meeting**

Commissioners Present: John Frank, Louie Okey, Joe Waichulis, George Rohmeyer, Adam Accola, Sharon Kelly

Commissioner Absent: Ryan Sicard

Staff Present: Scott Allen, Erin Whyte, Kim Zimmerman

1. **Call to Order:** Chair Frank called the meeting to order at 10:02 a.m. Chair Frank requested that the WCWRPC Office Manager Erin Whyte take roll call; a quorum was present for the purpose of doing business.
2. **Review and Approve Minutes of April 23, 2025, Executive Committee Meeting** - A motion to approve the minutes was made by Waichulis and seconded by Okey; motion carried.
3. **Approval of Agreement between the Greater Menomonie Development Corporation and WCWRPC** – Executive Director Allen gave a brief background explanation of the agreement, stating that The Greater Menomonie Development Corporation (GMDC) is seeking assistance from WCWRPC to administer a business revolving loan fund (RLF) program. The scope of service includes assistance with the creation of the RLF program manual; underwriting tasks; loan processing and loan servicing activities. Okey asked if there is a connection between the GMDC funds and current regionwide RLF program. Finance Manager Zimmerman replied that these are different sources of funds. Chair Frank inquired about the history of the GMDC as an organization. Accola provided a brief summary. A motion to approve the agreement between the Greater Menomonie Development Corporation and WCWRPC was made by Okey, seconded by Kelly, and abstention by Accola; motion carried.
4. **2026 Preliminary Budget Review** – Executive Director Allen started the discussion with a handout of the budget, for the committee to review. The committee reviewed 4 different options for the budget that included EDA revenue, fund balances, replacement of a pending retiree, and the increase in health insurance costs. Through discussion the options were narrowed down to two options, and these will be shared at the Commission meeting in July.
5. **Any Other Business or Updates** – Executive Director Allen briefly mentioned other business updates such as the new vehicle bid and purchase process, two new comprehensive plan projects concluding, and progress on public records requests.
6. **Next Commission Meeting Date:** Thursday, July 10, 2025 – Banbury Place, Eau Claire
7. **Next Executive Committee Meeting Date:** Thursday, August 14, 2025 - Location TBD
8. **Motion to Adjourn:** Motion to adjourn was made by Accola, seconded by Kelly. The meeting was adjourned at 11:25 a.m.

Prepared by Erin Whyte