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Public Meeting Notice

West Central Wisconsin Regional Planning Commission (WCWRPC)

10:00 a.m., Friday, March 10, 2023

Eau Claire Conference Room, Third Floor of Building D, Banbury Place
800 Wisconsin Street, Eau Claire, Wisconsin

Agenda

1. **Call to Order** - Chair Louie Okey
2. **Welcome and Introduction of Commissioners and Guests** - Okey
3. **Welcome and Introduction of Jennifer Brixen, WCWRPC Loan Processor** - Okey/Executive Director Lynn Nelson/Brixen
4. **Certificate of Appreciation for Retiring Office Manager Lisa Ruth** - Okey/Nelson/Ruth
Background: On April 26, 2023 Office Manager Lisa Ruth will be retiring from WCWRPC after 46 years of service. We wish to thank Ms. Ruth for her work by adopting a Certificate of Appreciation.
Potential Action: Review and approve Certificate of Appreciation.
5. **Review and Approve Minutes of January 12, 2023 Commission Meeting** - Okey
6. **Review and Approve Disbursements** - Okey
7. **County Presentation – Communities in Action** – Eau Claire County Administrator Kathryn Schauf
Background: On February 16, 2023 Eau Claire County Administrator Kathryn Schauf was invited to the White House to present on the impacts of ARPA funding as part of a Communities in Action initiative. Ms. Schauf will be presenting to our group on how Eau Claire County has used ARPA funding and her experience in Washington DC.
Potential Action: Informational only.
8. **Staff Presentation – Regional Sewer Service Area Plans** – Senior Planner Chris Straight
Background: Mr. Straight will present on Sewer Service Area Plans in the region and WCWRPC's role in potential updates.
Potential Action: Informational only.

West Central Wisconsin Regional Planning Commission

800 Wisconsin Street • Building D2-401 • Mail Box 9 • Eau Claire, WI 54703-3606
Phone: 715-836-2918 • Fax: 715-836-2886 • Email: wcwrpc@wcvrpc.org

9. Contract Extensions for Business Loan Funds – Fund Manager Tobi LeMahieu/Nelson/Okey

- Economic Development Administration (EDA) Loan Fund Sub-Grant Management Agreement with Regional Business Fund, Inc. (ongoing since 1995)
- Technology Enterprise Fund (TEF) Loan Fund Sub-Grant Management Agreement with Regional Business Fund, Inc. (ongoing since 2006)
- Consolidated Loan Fund Management Agreement with Regional Business Fund, Inc. (ongoing since 2007)
- EDA CARES Loan Fund Sub-Grant Management Agreement with the Regional Business Fund, Inc. (ongoing since 2020)

Background: The listed four agreements are yearly extensions of management service arrangements to provide for the administration of the listed business loan funds.

Potential Action: Review and approve each agreement separately.

10. Resolution 2023-01 Certifying Economic Development Administration (EDA) CARES ACT Recovery Assistance Revolving Loan Fund Plan – LeMahieu/Nelson/Okey

Background: This is a yearly submittal to EDA certifying that the CARES ACT Recovery Assistance revolving loan fund plan, policies, and procedures are consistent with and supportive of the region and its economy.

Potential Action: Review and approve resolution.

11. Annual Levy for 2024 Calendar Year – Nelson/Okey

Background: Options will be presented and discussed for the annual levy amounts to be charged member counties for the 2024 calendar year.

Potential Action: Select and adopt the 2024 Annual Levy.

12. Director's Report – Nelson

Background: Nelson will provide an update on project, budget, and staffing activities.

Potential Action: Informational only.

13. Next Commission Meeting Date – Thursday, May 11, 2023, 10:00 a.m. – Banbury Place, Eau Claire

14. Next Executive Committee Meeting Date – To be Determined

15. Adjournment

ATTENTION COMMISSIONERS: If you are unable to attend, please contact Lisa Ruth at 715-836-2918 or lruth@wcvrpc.org as counts are needed for quorum and lunch purposes.