

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Thursday, June 9, 2022, 10:00 a.m.
Attendance by Zoom Video or Telephone Dial-In**

Commissioners Present by Phone/Video: Louie Okey, George Rohmeyer, Joe Waichulis, Steve Rasmussen, John Frank, Ryan Sicard

Commissioners Absent: Terry Hauer

Staff Present: Lynn Nelson, Lisa Ruth, Susan Badtke

1. **Call to Order:** Chair Louie Okey called the meeting to order at 10:00 a.m.
2. **Review and Approve Executive Committee Minutes of May 12, 2022:** A motion was made by Mr. Rasmussen to approve the May 12, 2022 Executive Committee meeting minutes as presented, seconded by Mr. Waichulis; motion carried.
3. **Motion to go into Closed Session:** Pursuant to the Provisions of Section 19.85(1) (e) and (g) of Wisconsin Statutes to “review loan applications, negotiate the terms for investment of public funds, and confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”. Motion by Mr. Waichulis to go into closed session, seconded by Mr. Rasmussen; motion carried.
4. **Roll Call Vote to be Taken:** All Commissioners present voted in the affirmative.

Closed Session

5. **Review of Main Street Bounceback Applications:** Applications were reviewed by the Executive Committee.
6. **Return to Open Session:** Mr. Waichulis moved to return the meeting to open session, seconded by Mr. Rasmussen; motion carried.

Open Session

7. **Any Appropriate Motion/Action:** The Main Street Bounceback Program has received another 40 applications which were brought before the Executive Committee for review and approval. The county on one of the review forms was corrected. Ms. Badtke noted that with these 40 applications, a total of 554 will have been reviewed for approval. Questions raised by Commissioners regarding the applications and processes were answered by staff.

Prior to the meeting, applications were reviewed by two staff members and when necessary, addresses were physically inspected by staff members for compliance. The completed applications met all program requirements and guidelines, all businesses applying are eligible according to Wisconsin Economic Development Corporation standards, applications displayed a proper use of funds, and are being recommended by staff for approval. They were additionally reviewed by the Executive Committee prior to the meeting and in closed session. Mr. Sicard moved to approve the 40 applications, seconded by Mr. Rasmussen; motion carried.

8. **2023 Preliminary Budget Review:** Executive Director Nelson described the four-step process for approving the budget. The review today is the first step. The Commission will review and provide further input on the preliminary budget in July, the Commission will approve the preliminary budget in September, and the final budget will be approved in January. She explained project demands, needed staffing levels, revenues, expenses, and other factors that will need to be taken into consideration. Questions, discussion, and input was taken on these items.

9. **Any Other Business or Updates:** There was no other business/updates.
10. **Next Executive Committee Meeting Date:** The next Executive Committee meeting will be on Thursday, July 14, 2022 immediately following the Full Commission meeting. Location to be determined.
11. **Next Commission Meeting Date:** The next Commission meeting will be on Thursday, July 14, 2022 at 10:00 a.m. Location to be determined.
12. **Motion to Adjourn:** The meeting adjourned at 11:03 a.m.

Prepared by Lisa Ruth