

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Wednesday, December 14, 2022, 10:00 a.m.
Attendance by Zoom Video or Telephone Dial-In**

Commissioners Present: Louie Okey, George Rohmeyer, Joe Waichulis, John Frank, Ryan Sicard

Staff Present: Lynn Nelson, Susan Badtke

1. **Call to Order:** Chair Louie Okey called the meeting to order at 10:00 a.m.
2. **Review and Approve Executive Committee Minutes of December 8, 2022:** A motion was made by Mr. Waichulis to approve the December 8, 2022 Executive Committee meeting minutes, seconded by Mr. Sicard; motion carried.
3. **Motion to go into Closed Session:** Pursuant to the Provisions of Section 19.85(1) (e) and (g) of Wisconsin Statutes to “review loan applications, negotiate the terms for investment of public funds, and confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”. Motion by Mr. Waichulis to go into closed session, seconded by Mr. Sicard; motion carried.
4. **Roll Call Vote to be Taken:** All Commissioners present voted in the affirmative.

Closed Session

5. **Review of Main Street Bounceback Applications:** Applications were reviewed by the Executive Committee.
6. **Return to Open Session:** Mr. Sicard moved to return the meeting to open session, seconded by Mr. Rohmeyer; motion carried.

Open Session

7. **Any Appropriate Motion/Action:** The Main Street Bounceback Program has received another 22 applications which were brought before the Executive Committee for review and approval. Senior Planner Susan Badtke noted that with these 22 applications, a total of 775 will have been reviewed for approval. Questions raised by Commissioners regarding the applications and processes were answered by staff.

Prior to the meeting, applications were reviewed by two staff members and when necessary, addresses were physically inspected by staff members for compliance. The completed applications met all program requirements and guidelines, all businesses applying are eligible according to Wisconsin Economic Development Corporation standards, applications displayed a proper use of funds, and are being recommended by staff for approval. They were additionally reviewed by the Executive Committee prior to the meeting and in closed session. Mr. Sicard moved to approve the 22 applications, seconded by Mr. Waichulis; motion carried.

8. **Approval of Agreement with Hillcrest Estates, LLC. for Assistance in Preparing a Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program Subapplication for a Community Safe Room:** Executive Director Lynn Nelson stated that Hillcrest Estates, LLC. is seeking assistance in preparing a grant application to secure FEMA funding for a safe room. The safe room will be located at Hillcrest Estates in Altoona. Mr. Sicard moved to approve the agreement, seconded by Mr. Waichulis; motion carried.
9. **Any Other Business or Updates:** No new business was brought forward.

10. **Next Executive Committee Meeting Date:** The January Executive Committee meeting is scheduled for Thursday, January 26, 2023 at 8:00 a.m. via Zoom. The Committee will be reviewing the last of the Main Street Bounceback applications, since the program concludes on December 31, 2022. This later date will give staff enough time to review the applications.
11. **Next Commission Meeting Date:** The next Commission meeting will be on Thursday, January 12, 2023 at 10:00 a.m. at the Brewing Projekt in Eau Claire.
12. **Motion to Adjourn:** The meeting adjourned at 10:22 a.m. Motion by Mr. Frank, seconded by Mr. Rohmeyer; motion carried.

Prepared by Lynn Nelson