

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Thursday, April 14, 2022, 10:00 a.m.
Gillette Room, 4th Floor
800 Wisconsin St., Banbury Place
In-Person/Zoom Video or Dial-In Meeting**

Commissioners Present by Phone/Video: Louie Okey, Don Hauser, Joe Waichulis, Steve Rasmussen, John Frank, Larry Weisenbeck

Commissioners Absent: Tracy LaBlanc

Staff Present: Lisa Ruth, Susan Badtke, Landon Profaizer

1. **Call to Order:** Chair Frank called the meeting to order at 10:00 a.m. Roll call taken. Executive Director Lynn Nelson will not be at this meeting due to illness.
2. **Review and Approve Executive Committee Minutes of March 11, 2022:** A motion was made by Mr. Rasmussen to approve the March 11, 2022 Executive Committee meeting minutes as presented, seconded by Mr. Okey; motion carried.
3. **Motion to go into Closed Session:** Pursuant to the Provisions of Section 19.85(1)(c) of Wisconsin Statutes to “Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over Which the Governmental Body has Jurisdiction or Exercises Responsibility” and “Pursuant to the Provisions of Section 19.85(1) (e) and (g) of Wisconsin Statutes to review loan applications, negotiate the terms for investment of public funds, and confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”. Motion by Mr. Waichulis to go into closed session, seconded by Mr. Weisenbeck; motion carried.
4. **Roll Call Vote to be Taken:** A roll call vote was taken; all Commissioners present voted in the affirmative.

Closed Session

5. **Executive Director Performance Evaluation:** The Executive Director evaluation was discussed with only Executive Committee members present.
6. **Review of Main Street Bounceback Applications:** Applications were reviewed by the Executive Committee.
7. **Return to Open Session:** Mr. Okey moved to return the meeting to open session, seconded by Mr. Waichulis; motion carried.

Open Session

8. **Any Appropriate Motion/Action:** The Main Street Bounceback Program has received another 43 applications which were brought before the Executive Committee today for review and approval. One application was pulled, thus making the total of 42 applications for approval. Ms. Badtke noted that with these 42 applications, a total of 480 will have been reviewed for approval.

Prior to the meeting, applications were reviewed by two staff members and when necessary addresses were physically inspected by staff members for compliance. The completed applications met all program requirements and guidelines, all businesses applying are eligible according to Wisconsin Economic Development Corporation standards, applications displayed a proper use of funds, and are being recommended by staff for approval. They were additionally reviewed by the Executive Committee prior to

the meeting and in closed session. Mr. Rasmussen moved to approve the 42 applications, seconded by Mr. Waichulis; motion carried.

After reviewing Commission and staff evaluations, a motion was made by Mr. Okey to award the Executive Director Lynn Nelson a bonus of \$5,600 on her anniversary date or the next pay period, whichever is sooner, seconded by Mr. Waichulis; motion carried.

9. **Any Other Business or Updates:** Chair John Frank discussed with the Executive Committee upcoming steps to be taken with the Commission regarding the April elections and newly appointed Commissioners. He will be having discussions with Lynn Nelson regarding what needs to be done at the May 12 and May 26 meetings.
10. **Next Executive Committee Meeting Date:** The next Executive Committee meeting will be May 12, 2022 in Eau Claire. Both options of Zoom or In-Person will be available.
11. **Next Commission Meeting Date:** Thursday, May 26, 2022. Location to be determined.
12. **Motion to Adjourn:** Mr. Rasmussen moved to adjourn, seconded by Mr. Waichulis; motion carried. Meeting adjourned at 11:00 a.m.

Prepared by Lisa Ruth