



## Chippewa Falls/Eau Claire Sewer Service Area Applications for Section 208 Conformance Review

### **208 Review for Sanitary Sewer Extensions are conducted by WCWRPC**

West Central Wisconsin Regional Planning Commission (WCWRPC) is a “Designated 208 Water Quality Planning Agency” by Wisconsin Department of Natural Resources and is required to review proposed sanitary sewer extensions for conformance with the Chippewa Falls/Eau Claire Sewer Service Area Plan (SSA Plan). These review procedures are discussed in Chapter 6.1 of the SSA Plan.

### **208 Review for Sewer Hook-Ups & PIMS are conducted by the Municipality**

Under the SSA Plan, the municipality providing sewer services will serve as the designated water quality management agency for the review of proposed private sewer hookups, laterals, sanitary private interceptor main sewers (PIMS), or building sewer for new construction including determining applicability under SPS 382.20(4), reviewing the proposal for conformance with this Sewer Service Area Plan, and issuing a 208 Review Letter if required. This review authority by the municipality does not extend to the approval of plan amendments.

### **Application Requirements**

208 Review applications are typically requested by the landowner or landowner’s representative (e.g., land engineering firm), but may be initiated by a municipality. Applications for a 208 Review must include:

- A cover letter requesting the Section 208 conformance review with contact information, project name, and acreage to be served by the sewer extension or hook-up. The letter should also describe any proposed disturbance of an environmentally sensitive area (ESA) if known.
- A project location map and a map showing the geographic extent of the project area served by the sewer extension (or sewer hook-up/PIMS).
- 1 set of construction/engineering plans showing utility connections and locations, including the planned footprint of any buildings or other intensive land disturbance. Best management practices are required for any encroachment upon a steep slope of 12+% and should be noted in the cover letter or included in the engineering plans.
- If available, additional maps and/or plans delineating and estimating acreages for any known environmentally sensitive areas (i.e., surface waters, 100-year floodplain boundaries, wetlands, and steep slopes of 20+%) within the project area as defined in the SSA Plan. Certain land disturbances, such as engineered walk-out basements, may be exempt from certain SSA Plan policies and review requirements.

Applications may be submitted by mail or email. WCWRPC or the municipality may request or require additional information or establish application fees as part of the conformance review, especially when a potential encroachment of an environmentally sensitive area (ESA) exists.

### **Review Criteria**

Applications will be reviewed for: (i) completeness and need for the 208 Review; (ii) project location within the sewer service area boundary; (iii) consistency with the SSA Plan; and (iv) potential encroachment of an environmentally sensitive area by an intensive land disturbance. For hook-ups/PIMS, the municipality may have additional review criteria.

Upon receipt of all required information to perform the review, WCWRPC or the municipality will issue a 208 Review Letter to the applicant. If the municipality has adopted other review procedures and timelines, those review procedures and timelines will apply. It is the responsibility of the applicant to provide the 208 Review Letter to the applicable regulating entities (e.g., Wisconsin Department of Natural Resources, Wisconsin Department of Safety and Professional Services). A 208 Review Letter may be issued with recommended conditions. If a 208 Review Letter is issued for a non-conformance with the SSA Plan, the applicant may review their proposal, withdraw their proposal, or potentially request a SSA Plan Amendment per Section 6.3 of the SSA Plan.

**Please contact WCWRPC with questions or for more information.**