

**Minutes of the Executive Committee Meeting of the
West Central Wisconsin Regional Planning Commission (WCWRPC)
Thursday, February 10, 2022
10:00 a.m.
Zoom Video or Dial-In Meeting**

Commissioners Present by Phone/Video: Louie Okey, Don Hauser, Joe Waichulis, Steve Rasmussen, John Frank, Larry Weisenbeck

Commissioners Absent: Tracy LaBlanc

Staff Present: Lynn Nelson, Lisa Ruth, Susan Badtke

1. **Call to Order:** Chair Frank called the meeting to order at 10:00 a.m.
2. **Review and Approve Executive Committee Minutes of January 13, 2022:** A motion was made by Mr. Rasmussen to approve the January 13, 2022 Executive Committee meeting minutes as presented, seconded by Mr. Okey; motion carried.
3. **Motion to go into Closed Session:** Pursuant to the Provisions of Section 19.85(1) (e) and (g) of Wisconsin Statutes to “review loan applications, negotiate the terms for investment of public funds, and confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”. Mr. Waichulis moved to go into closed session, seconded by Mr. Weisenbeck; motion carried.
4. **Roll Call Vote to be Taken:** A roll call vote was taken; all Commissioners present voted in the affirmative.

Closed Session

5. **Review of Main Street Bounceback Applications:** Applications were reviewed by the Executive Committee.
6. **Return to Open Session:** Mr. Okey moved to return the meeting to open session, seconded by Mr. Rasmussen; motion carried.

Open Session

7. **Any Appropriate Motion/Action:** The Main Street Bounceback Program has received another 48 applications which were brought before the Executive Committee today for review and approval. Ms. Badtke noted that with these 48 applications, a total of 391 will have been reviewed for approval.

Prior to the meeting, applications were reviewed by two staff members and when necessary addresses were physically inspected by staff members for compliance. The completed applications met all program requirements and guidelines, all businesses applying are eligible according to Wisconsin Economic Development Corporation standards, applications displayed a proper use of funds, and are being recommended by staff for approval. They were additionally reviewed by the Executive Committee prior to the meeting and in closed session. Mr. Weisenbeck moved to approve the 48 applications, seconded by Mr. Waichulis; motion carried.
8. **Increase in Commissioner Per Diems:** Chair Frank noted that it has been since March of 2000 that per diems were reviewed by the Commission. After some discussion and various scenarios, Mr. Okey recommended an increase from \$60 to \$75 per meeting be brought before the Full Commission for approval/discussion at the March meeting and that, if approved, it would go into effect May 2022. This motion was seconded by Mr. Rasmussen; 4 ayes, 2 nays; motion carried.

9. **Salary Scale Revisions:** At a June 2021 Executive Committee meeting it was requested that a review of the 2022 staff salary schedules take place in the future. Ms. Nelson went over the current salary scale and provided comparisons from other Regional Planning Commissions/employment listings. Following some discussion, no recommendation or action was taken to revise staff salary scales.
10. **Recommended Appointments to the Regional Business Fund, Inc. (RBF) Board of Directors:** Every three years the Commission makes an appointment to the Regional Business Fund, Inc. Board of Directors. The current appointment term will be expiring in March of 2022 and a new appointment or reappointment needs to be made. Ms. Nelson stated that Dan Lytle is the current RBF Board member representing the West Central Wisconsin Regional Planning Commission. Mr. Lytle has indicated that he is willing to continue serving in this capacity if the Commission so desires. Mr. Okey moved to recommend to the full Commission the re-appointment of Dan Lytle to the RBF, Inc. board, seconded by Mr. Rasmussen; motion carried.
11. **Any Other Business or Updates:** There was no other business or updates from Ms. Nelson. Mr. Hauser noted that he will not be running for county board office this spring, but will be happy to be considered for a non-county board member appointment to the Commission.
12. **Next Executive Committee Meeting Date:** Friday, March 11, 2022 following 10:00 a.m. Commission meeting. Location to be determined.
13. **Next Commission Meeting Date:** FRIDAY, MARCH 11, 2022. Location to be determined.
14. **Motion to Adjourn:** Mr. Waichulis moved to adjourn, seconded by Mr. Weisenbeck; motion carried. Meeting adjourned at 11:00 a.m.

Prepared by Lisa Ruth